

## Open call for 2025 intensive summer school course proposal

The Centre for International Cooperation (CZS) is opening its call for programme proposals for the fourth iteration of its “intensive summer school” during summer 2025.

Through this programme, teachers are able to propose a 2-week intensive summer school during the dates **13 - 26 July 2025**, and CZS will support in the logics around promotion, applications, accommodation, and organization of the culture and social activities.

The goals of these programmes are to offer a wide variety of academic offer, as well as highlight the strengths of Masaryk University.

For this term we are enacting some changes in the proposal process to better ensure the success of the classes.

- **Link for submitting a proposal:** <https://forms.office.com/e/xN5McbRbAz>

For inspiration you can view the offer for 2024 edition at <https://summeratmasaryk.cz/> by filtering courses for 2 weeks.

### Timeline:

1. Proposal submission: 5 June until 15 September 2024
2. Review of proposals: 15-25 September 2024
3. Final approval by faculty/vice-deans: 25 September – 10 October 2024
4. Meetings with teachers: 10-25 October 2024
5. Final offer on website and in printed materials by 1 November 2024

### Division of competences

CZS MU	Academic workplace (teachers/departments)
Promotion	Prepare course information
Collection of applications	Promotion to academic contacts abroad
IS administration (student records)	Check if students meet the requirements (prerequisites)
Visa and arrival administration	Teaching
Accommodations	Communicate with students on academic matters
Finance	Evaluate - mark each student
Cultural program	
Issuance of transcript of record	
Assistance to students staying in Brno	
Faculties/departments	
Create intra-faculty invoice for payment. Departments/faculties are responsible for paying teachers	
Create the course in IS for student enrollment	

### Expectations from the academic workplace

- Classes should take place every working day - at least twice a day for 90 minutes – a minimum of 3 hours, preferably in the morning as culture activities will be organized in the afternoon.  
**Dates: 13-26 July 2025**
- The form of teaching can be variable - seminar, lecture, excursion, work in the field, in laboratories, ...
- The subject can be offered at all possible levels (BA, MA, PhD), however, if it should be used to promote a master's program in English, it makes sense to target the summer school to bachelor students
- The ECTS value of the course should be **in the range of 2-4 credits**. The higher the ECTS the better for promotion and recruitment.
- The number of students will have an impact on the financial remuneration of the teachers, however - unless the agreement is different - the minimum enrollment is 5 registered students.
- The number of teachers and other organizational matters connected with the academic program (including transportation for academic field trips) are fully within the competence of the given academic workplace.

### Finance

The final price will be approved in September once CZS receives a quote for the accommodation for 2025. Below is the breakdown for 2024, for budget estimation purposes.

Summer school price 2024	Distribution of "income" to MUNI
€ 1 200*	€ 450 for each student and (€ 400 in the case of a student who receives a discount for a partner university) received by the visiting workplace (department, institute, faculty)
€1 100* (discounted price for students from partner universities)	The remaining fees will be used to pay for accommodation, administration, and the cultural program
The price includes	
Course fees	
Accommodation	
Cultural program	
Assistance before, during and after the end	
Welcome/Farewell reception	

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- Deadline for submission is 15 September 2024

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